Union College
Edna Jenkins Mann School of Nursing

GENERAL INFORMATION FOR ALL PRELICENSURE APPLICANTS

The nursing curriculum at Union College is composed of two tracks, the pre-licensure track for non-RNs and the RN to BSN track for persons who have graduated from Diploma or Associate Degree programs and are already licensed as RNs. Both tracks lead to a single degree, the BSN. Curriculum and program outcomes are identical for both tracks, but the routes for achieving those objectives are tailored to the needs of the learners. This application is for students applying to the pre-licensure track for non-RNs.

Three criteria are used in calculating an admission score for the pre-licensure track for non-RNs. Admission to the upper-division nursing (junior and senior year) major is competitive for pre-licensure students. Priority is given to the best-qualified (as defined by the admission criteria only) students to fill the limited number of seats in each class. The following criteria are used to rank students for the competitive process:

- **Cumulative GPA – 25%**
  The entire post-secondary cumulative GPA (as reported to the Union College Registrar by the colleges the applicant has attended). A cumulative GPA of 2.75 is required to submit an application to the major. HOWEVER, be advised that generally a much higher GPA is required for acceptance into the program. The GPA is calculated on the basis of the entire undergraduate record.

- **ACT score - 25%**
  Only the ACT will be considered; neither SAT nor GRE scores may be substituted. A minimum of 18 is required to apply, but a higher score may be required to be competitive in the admission process.

- **Test of Essential Academic Skills (TEAS) V - 50%**
  The TEAS V exam must be taken prior to December 16, 2013. See the Union College nursing program website for instructions on scheduling the exam. Scores must be reported directly from Assessment Technologies Institute (ATI). If you complete the exam onsite at Union College this is reported directly. No other action by you is required. You may take the TEAS V twice, at least 60 days apart. Taking the TEAS V exam more than twice will result in your application not being considered for admission.

- Using these 3 criteria, an admission score of 0 to 100 points is derived and used to rank applicants.

Additional criteria required of accepted students include adult/infant CPR certification, professional liability insurance, criminal background check, drug testing, and evidence of physical and mental health that enables the student to participate in and complete the program. Further information about these requirements will be mailed to applicants who are accepted during Spring 2014 semester.

Applicants are personally responsible for ascertaining that their academic records and application packet are complete and correct. <u>Incomplete applications may not be considered.</u>

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APPLICATION FOR ADMISSION TO THE UPPER-DIVISION PRE-LICENSURE NURSING MAJOR

INSTRUCTIONS: Read carefully and complete all areas of the application. Please print—illegible applications will not be considered. Do NOT submit materials not requested by the application packet (for instance, letters of recommendation will not be accepted).

Name _____

Home address _____

Campus address _____

Email Address _____

Phone (____)_____

WE WILL SEND THE APPLICATION DECISION LETTER TO YOUR UNION EMAIL ADDRESS UNLESS YOU INDICATE OTHERWISE. **Acceptance notification will be sent on or before January 6, 2014.** Information about admission decisions will not be released by phone or in person. Please indicate alternate address here—(listing alternate address signifies this is where you want your admission letter sent).

_____

College(s) or university(ies) you are currently attending and location:

_____

List all post-secondary programs (any schools attended after high school) you have attended in the past. Include ALL institutions, even if you only took one course.

Institution and location	Dates attended	Major	Degree

Official transcripts from each of the above institutions have been requested and received by Union College Registrar's office. Yes___No__

(if No, I understand that failure to request and confirm that official transcripts are received by Union College Registrar's office by December 16, 2013 will result in my application not being considered for admission)
_____ **(initial)** I understand that failure to list and request transcripts from **all** institutions attended may result in my application not being considered. ___ **(initial)**

I will have completed all liberal education courses by the end of Summer, 2014.
Yes____ No____

Plans for Completion of Liberal Education Courses:
List all liberal education core courses not completed at time of application and your plan for completion. Refer to the Union College catalog for requirements, and consult a nursing advisor as necessary.

Course not completed | Expected date of completion | Institution

_____
_____
_____
_____
_____
_____

Nursing Program Prerequisite Completion checklist:

- Note - Students who are accepted to the Nursing Program and fail to complete the required prerequisites with a grade of C or better prior to the first day of class for Fall, 2014, will forfeit their seat in the class. There are **no exceptions** to this requirement.
- If students complete any remaining prerequisites during the Spring and/or Summer 2014 semesters, official transcripts reflecting completed coursework during these terms must be submitted to the Union College Office of the Registrar prior to the first day of classes for Fall, 2014

Course	Institution (If not taken at Union, list course equivalent and institution)	Semester Completed	Grade	If not completed, when you will complete the course
Example: BIO 109	*Somerset Community College- BIO 101*	*Fall, 2012*	*C*	
Example: NSG 340	*Union College*	*Spring, 2014*	*n/a*	*Registered for Spring, 2014*
BIO 109 – Elements of Biology (3 hours) (or BIOL 111)				
BIO 330 – Vertebrate Anatomy and Histology with lab (4 Hours)				
BIO 331 – Human Physiology with lab (4 hours)				
BIO 281 – Microbiology (3 hours)				
CHM 230 – Introduction to General, Inorganic, and Organic Chemistry				
PSYH 200 – Introduction to Psychology				
PSY 332- Lifespan Psychology				
WELL 361 Principles of Nutrition				
NURS 101- Introduction to Nursing				
NURS 340 – Nursing Pathophysiology				

TEAS Score (if taken twice, list highest of two scores) _____

Current Cumulative GPA (must be 2.75 or above in order to be considered) _____

Note- OFFICIAL TEAS score will be verified by the admissions committee. Cumulative GPA will be calculated based on transcripts from all institutions and will include course work completed in Fall semester, 2013.

I hereby certify that all of the information provided by me in my application packet is true and accurate to the best of my knowledge. I understand that submitting false documents or making false statements will result in my not being admitted to the nursing program OR my dismissal from the nursing program.

_____ _____

Applicant's signature Date

The School of Nursing will not discriminate on the basis of race, national origin, religion, creed, sex, age, or disability in either the selection of students for participation in the educational program, or as to any aspects of the clinical training. Provided, however, that with respect to disability, the disability must not be such as would with reasonable accommodation in and of itself preclude the student's effective participation in the educational program and clinical training.

THE COMPLETED APPLICATION PACKET WITH ALL REQUIRED MATERIAL SHOULD BE POST-MARKED OR SUBMITTED IN PERSON BY 4:30 P.M. ON DECEMBER 2, 2013. Materials should be stapled and placed in a large manila envelope—the packet must be complete and individual pages/items will not be considered. Do NOT submit your application directly to the Dean or nursing faculty—they will not be accepted.

Mail:
Brisja Brewer, Administrative Assistant
Union College, School of Nursing and Health Sciences
310 College Street, Box 10
Barbourville, Kentucky 40906

In Person:
Brisja Brewer, Administrative Assistant
117 Health and Natural Science Center
8:30 AM-12N or 1:15 PM-4:30 PM, M-F

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APPLICATION REVIEW VERIFICATION FOR PRE-LICENSURE STUDENTS

INSTRUCTIONS: ***complete and attach this sheet to your application packet***

I have reviewed the following components of my application to the upper-division nursing major, and **my initials** in the blank before each statement indicate that each component is complete:

____ I will have completed at least 45 semester hours of unduplicated college-level credit towards graduation by the end of the 2013 Fall Semester.

____ I now have and will maintain a minimum grade point average of 2.75 on a 4.00 scale on all undergraduate courses attempted. I understand that this is the minimum for application, but that a higher average may be needed for me to be admitted to the program.

____ I have at least a score of 18 on the ACT exam. That score has been reported to Union College or will be reported by December 16, 2013.

____ I have taken, or am scheduled to take the Test of Essential Academic Skills (TEAS) V prior to December 16, 2014 and have the scores reported to Union College.

____ I have confirmed that official transcripts have been submitted to the Union College Registrar's office for any prior post-secondary education.

____ I have completed or will complete all of the Union College liberal education core courses prior to Fall 2014.

____ I will have completed all of the Union College nursing prerequisite courses by the beginning of the Fall 2014 with a grade of C or better.

____ I am aware that a criminal background check will be completed prior to my beginning classes in the nursing major.

Caution Regarding Criminal History and Future Licensure Eligibility
Prior to investing significant time, money, and effort in nursing education students are cautioned to be aware of the possible consequences of criminal history to future licensure eligibility. More information may be obtained on the Kentucky Board of Nursing website (www.kbn.ky.gov).

____ I have provided the information required on the application and have signed that form.

____ I understand the admission requirements, and if I am admitted to the upper-division nursing major, I will promptly respond to further admission requirements as set out in my acceptance letter and subsequent correspondence.

____ I UNDERSTAND THAT MY APPLICATION WILL NOT BE CONSIDERED BY THE ADMISSION COMMITTEE UNTIL EACH OF THE COMPONENTS ABOVE IS COMPLETED.

_____ _____
Signature Date