

UNION COLLEGE
Parking Regulations
2018 – 2019 Academic Year

All current students, faculty and staff members have the privilege of bringing motorized vehicles on to campus. These vehicles must be parked within specifically designated parking areas. All parking areas have been color coded to coincide with valid parking passes to minimize confusion. A map of our parking areas is available online at the Campus Safety web page.

Parking areas are assigned based on the students housing assignment. Students must park in the lot designated by signage and color coding to match their valid parking permit decal. Failure to park in designated areas will result in a citation and applicable fine from Campus Safety. Parking areas not designated for specific usage are open to use by all members of the college community.

All vehicles must display a current parking permit decal in the upper or lower corner of the driver side windshield. Decals will be placed on the inside of the windshield and must be visible. If the vehicle has a tint strip on top of the windshield the decal must not be placed directly behind it hindering its visibility. Failure to display a valid parking permit decal properly may result in a citation and applicable fine. Parking permit decals may be obtained during the confirmation process or at the Campus Safety office.

The license plate numbers of all vehicles operating on campus must be registered with the Campus Safety office. A change in any vehicle information must be immediately reported to the Campus Safety Office. Parking privileges are limited to periods directly related to class attendance and campus activities. Disabled vehicles must be reported to the Campus Safety Office, failure to do so may result in immobilization or towing at the owners expense. Students may park on campus only during the school session for which the student is registered.

Union College provides parking areas at the vehicle owner's risk. The college is not liable for any damage that may occur while the vehicle is on campus.

The registered owner of the vehicle is ultimately responsible for all infractions or violations committed by another party borrowing his or her vehicle.

Parking privileges will be withdrawn for any vehicle used to transport or distribute illicit substances or stolen property on/off campus. Withdrawal of parking privileges and other penalties may apply to anyone found to be driving recklessly as well. Driving over curbs, lawns or sidewalks is strictly prohibited and will result in a citation and fine. Blocking fire hydrants, access or driveways, facility entrances, refuse containers, loading docks, fire lanes, safety access areas or other vehicles is prohibited and violators will receive a fine.

Motorcycles, scooters, mopeds or other vehicles containing gasoline, diesel, oil or other flammable substances are not permitted inside residence halls or any other campus facility per protocols established by the Commonwealth of Kentucky Fire Codes.

Union College provides designated parking for handicapped individuals. Parking in handicapped designated spaces requires the operator of the vehicle to display a state issued handicapped permit. Any individual who is temporarily disabled may apply for an interim handicapped permit by presenting a medical statement to the Campus Safety Office.

Union College will assess citations and fines for all parking code violations to the registered owner of the vehicle. All fines will be processed and placed on the student account through the Business Office. The amounts of fines are as follows:

No Valid Parking Decal	\$20.00
Displaying Parking Decal Improperly	\$10.00
Parking in a Non-Parking Space	\$20.00
Parking in an Incorrect Parking Lot	\$20.00
Parking in a Fire Lane	\$50.00
Parking in a Handicapped Space (without I.D.)	\$50.00
Parking in Visitor Space (Ramsey Circle)	\$50.00
Parking in Ramsey Circle	\$50.00
Blocking Driveway or Access	\$50.00
Speeding or Reckless Driving	\$50.00
Driving on Lawn or Sidewalks	\$50.00

Interest rate for student account is 1.5% monthly or 18% yearly

Citations and fines may be appealed by violators through the Campus Safety office in writing within 7 days of the violation. All appeals will meet the Parking Appeal Committee and once a decision is reached the decision is final. Appeal forms may be obtained and submitted at the Campus Safety office.

Individuals who receive two (2) handicapped/fire lane citations or three (3) citations of any other type per academic year will have their car towed. After four tickets parking privileges will be suspended for a period of 60 days by the Campus Safety Department. Individuals found parking on campus while this suspension is in effect may have their parking privileges revoked permanently. Individuals whose parking privileges have been suspended and are found parked on campus will also have a vehicle boot immobilizer placed on their vehicle. A statement of charges for a \$100.00 fee must be signed by the individual prior to the removal of the boot. These charges must be paid to the Union College Business Office within three (3) academic days to prevent further actions. These actions could include withholding transcripts or barring any further registration. Individuals attempting to remove the boot could be charged with damaging college property.

Union College reserves the right to have any vehicle towed while parked on campus. Any vehicle that is found to be interfering with college activities, safety access or delivery of services is subject to immediate towing at the owner's expense. Any vehicle that is found to have participated in a crime or has excess violations may be subject to towing.