Constitution
Of the
Alumni Association of Union College
Revised 1992 – Membership/Elections

Article I, Name

The official name of this Association shall be the "Alumni Association of Union College."

Article II, Object

The object of this Association shall be the promotion of Union College and the general alumni body, and the maintaining of a mutually beneficial relationship between the College and its alumni.

Article III, Membership

Section 1, Members.
All graduates and former students completing a minimum of one semester's work at the College are considered members of the Alumni Association. A contribution to the Association entitles the donor to voting privileges in the Association.

Section 2, Honorary Membership.
All faculty and staff members who have been employed at Union College 10 years shall be honorary members with all the privileges of active members except those of voting and holding of office.

Section 3.
Recipients of honorary degrees from Union College shall automatically have the privileges of honorary membership.

Section 4.
All alumni trustees and elected officers, with the exception of the Board of Directors, shall be graduates of the Academy or the College.

Article IV, Administration and Regulation

Section 1, Officers
The officers of the Association shall be president, president-elect, secretary, and treasurer, all elected in a manner prescribed by the By-Laws of the Association.

Section 2, Board of Directors.
The Board of Directors shall consist of no fewer than 12 members elected for a term of four years, one-fourth of this membership being elected every year. All members shall have attended Union College or the Academy at least one semester. The officers shall convene with the Board of Directors and have voting privileges.
Section 3, The Executive Committee.
The Executive Committee shall consist of:
   a. The Officers of the Association.
   b. One representative from the Board of Directors, to be elected by
      the Board, whose term will coincide with the elected officers.
   c. One representative from the alumni trustees appointed by the alumni
      director.

The alumni executive secretary employed by the College shall be ex-officio secretary of the Executive
Committee. The president or, in his absence, the president-elect of the Association shall be the
chairman of this committee.

Section 4, Duties of Officers.
   a. It shall be the duty of the president to preside at all meetings of the Association and Board of Directors, and to
      perform all duties usually performed by such an officer.
   b. In case of absence of the president, the president-elect shall assume the duties of the president.
   c. The treasurer shall receive contributions and other money in such manner as the Executive
      Committee may designate.
   d. The secretary shall record the minutes of each meeting and prepare a report of all such material.

Section 5, Duties of the Board of Directors.
The duties of the Board of Directors of the Association shall be to have general supervision of the affairs of
the Association; to decide all questions and to perform all duties not otherwise provided for in the
Constitution and By-Laws; to hold at least one meeting a year; and to establish standing committees as
needed.

Section 6, Duties of the Executive Committee.
The duties of the Executive Committee shall include the approval, between board meetings, of expenditures
which fall outside routine office expenses; the filling of any vacancy that occurs in the Executive
Committee ad interim by appointment; and the preparation of an annual financial report.

Section 7, Expenditures and Fundraising.
   a. All funds received by the Alumni Association shall be deposited into an alumni account in the treasurer's
      office of the college. The alumni director together with the Executive Committee and the Board
      of Directors shall have discretionary powers as to the distribution of alumni unrestricted monies, other
      than those used for routine office expenditures.
   b. The designation of funds, promotion of finance drives, and the annual giving to the College shall be
      promoted by the Executive Committee and the Board of Directors.
   c. Guidelines for the general expenditure of unrestricted monies shall be set by the alumni director and the
      treasurer of the College.

Section 8, Alumni Membership on the Board of Trustees.
   a. The alumni shall at all times have three or more members serving on the Union College Board of Trustees.
   b. The alumni trustee shall be elected to serve for a term of four years according to the provisions of the By-
      laws.
Article V, Amendments

Section 1.
The Constitution and By-Laws may be amended, by a two-thirds majority of all votes returned by voting members to the office of the Alumni Association.

Section 2.
Proposed amendments must be presented in writing to the Board of Directors of the Association and must meet their approval before being submitted to the voting membership.

Section 3.
The proposed amendment must be sent to all voting members 30 days before the date of the vote. Each shall be entitled to one vote. The vote shall be taken in the following manner: The secretary shall prepare a ballot containing the proposed amendment. The procedure used shall conform to Article II, Section 2, of the By-Laws prescribed under Election.

BY-LAWS
of the
Alumni Association of Union College

Article I, Meeting

Section 1.
The annual meeting of the Alumni Association shall be held at Barbourville, Kentucky, during Homecoming weekend, at such time and place as may be designated.

Section 2.
Special meetings of the Association may be proposed by a petition of at least 25 members of the Association or by the Board of Directors. Due notice shall be sent to all members.

Article II, Election

Section 1.
The president, president-elect, the secretary, the treasurer, the alumni trustees, and members of the Board of Directors shall be elected by a plurality vote of the members voting in any one election.

Section 2.
The above officers and alumni trustees shall be elected by mailed ballot prepared by the alumni office and sent to all members 30 days in advance of the election date. Each ballot shall be numbered but not signed. A date and time shall be affixed for the last date for all ballots to be received at the alumni office after which time all ballots will be null and void. The members of the Board of Directors shall be elected from the floor at the annual meeting of the Alumni Association.

Section 3.
Nominations shall consist of at least two nominees for each office. A nomination committee
composed of three members selected at the annual Association meeting shall make a selection of candidates. Additional candidates for office may be nominated by a petition with five names, submitted to the alumni secretary by April 1. The ballots shall be counted by a committee of five Association members appointed by the alumni director.

Section 4.
The president, president-elect, secretary and treasurer shall be elected for a two-year term not to succeed themselves consecutively in office.

Article III, The Alumni Office and Public Relations

The alumni office shall be located on the College campus. The purpose of this facility shall be the dispensing of information to all alumni, which will include the Union College Alumnus, letters to members, publicity, the general promotion of alumni loyalties, and the organization and administration of activities to include Homecoming and the Annual Fund Drive.

Article IV, Alumni Chapters
The Alumni Association shall encourage the promotion of College alumni chapters or clubs in all parts of the state of Kentucky, as well as in other states throughout the nation.

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