THESE STATEMENTS MUST BE INCLUDED ON ALL SYLLABI

Students with Disability Accommodations

Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course should contact one of the following: the Director of Student Support Services, Sharp Academic Center, Room 3119, phone number (606) 546-1259 or the Education Retention Specialist, Sharp Academic Center, Room 3110, phone number (606) 546-1257. Students with disabilities should request accommodations prior to or early in the semester. Each request for accommodations will be examined on a case-by-case basis to determine eligibility. DO NOT request accommodations directly from the professor or instructor. Professors and/or instructors are NOT authorized to make reasonable accommodations.

E-mail Communication Statement

The only authorized e-mail address for academic, administrative, and co-curricular communications between Union College and its students is through the <unionky.edu> e-mail system. Each student is responsible, for monitoring his/her Union College e-mail account frequently (preferably daily).

(Approved by APC September 12, 2011)
(Approved by Faculty September 19, 2011)