

1. The 2014 Knox County Farmers' Market will kick-off on June 19 in downtown Barbourville. Future market seasons will begin in mid-April during the Red Bud Festival and run through the end of October.
2. The Market will be open on Thursdays through October, 2014, unless otherwise noted.
3. Sales to the public begin at **5:00** pm. Vendors must be set up no later than 4:45pm as all vehicle traffic and access will be blocked after this time. No set up will be allowed before 4:30.
4. Thursday sales will end at 8:00pm or when all supplies are gone.
5. The Knox County Farmers' Market Committee has been established to promote and oversee the Knox County Farmers' Market and support local farmers, gardeners, and crafters. Market manager(s) have been selected to oversee the day-to-day management of the market and consult with the Committee about any issues pertaining to the market.
6. Vendors may apply for a space at the market by reviewing the Rules and Regulations and signing and submitting the Farmers' Market Agreement. Vendors will be contacted about their application upon approval of the committee/manager(s).
7. Vendors will be issued identification as proof of their membership in the market. The issued identification should be displayed at vendors' booths at all times.
8. The 2014 Knox County Farmers' market will not have any dues or membership fees for vendors.
9. Vendors will submit a list of no more than three (3) individuals who will be permitted to operate the booth in the absence of the vendor who holds the membership for that booth.
10. Space assignment at the market will be on a first come, first served basis.
11. Vendors must provide their own shelter/tents and tables which are to be contained within their allotted space. Vendors may use heavy sand bags to secure pop up tent legs.
12. All produce should be home grown. Produce should be from within a 150 mile radius of Knox County. Consult the Committee/Manager(s) with any questions or concerns regarding local produce.
13. The sale or give away of animals of any kind is strictly prohibited.
14. Smoking is strictly prohibited in the area designated as the Farmers' Market.
15. Vendors are responsible for the clean-up of the general area they use each week. Trash should be placed in the appropriate containers.
16. Vendors may choose to donate excess or unsold produce after the close of the market each week. Produce will be collected at the end of the market and donated to local charitable organizations through the Farmers' Market Food Share Program.

### **Sales**

17. Sales of pre-approved, locally-made craft items will be permitted as determined by the Knox County Farmers' Market Committee. Submit craft sales requests to the Knox County Farmers' Market Committee.
18. No sale of commercially made products will be allowed.
19. Items that may be sold without a Kentucky permit: whole fruits, vegetables, and herbs, cut flowers, honey (up to 150 gallons per year), eggs (up to 60 dozen per week, eggs must be kept below 45 degrees at all times). Vendors are responsible for meeting all requirements and for keeping produce clean and fresh.
20. Kentucky grown meat from a USDA-inspected facility can be sold with a Mobile Retail Food Permit from the local Health Department. Permit must be displayed in a visible manner.
21. Only dairy from facilities permitted by the Milk Safety Branch (MSB) may be sold and then only after obtaining a Retail Food Permit. Permit must be displayed in a visible manner.
22. Vendors who would like to hand out samples at the market must meet all applicable requirements and certifications. Otherwise no sampling is allowed.
23. To sell soaps, balms, or cosmetics, vendors must obtain proper certification and approval. Goods must be properly labeled.
24. To sell home-canned foods, the producer is required by law to have the necessary permits from the Health Department and the products must be labeled appropriately. Refer to Kentucky HB 391. For more

information or to get a Home-Based Microprocessor application contact the Knox County Agricultural Extension Office and refer to the 2014-2015 Kentucky Farmers' Market Manual and Resource Guide. Contact Shadrick Adams of the Kentucky Department for Public Health at 502 564-7181 or shadrick.adams@ky.gov.

- 25. Please help make the market a success for everyone by following the rules and regulations and abiding by Kentucky law. Failure to follow the Market Rules and Regulations will result in loss of vendor privileges.
- 26. Vendors agree upon submission of the Farmers' Market Agreement, to hold harmless the Knox County Farmers' Market Committee, Paul Baker Law Office, and any and all individuals and groups associated with the market. The Knox County Farmers' Market Committee, Paul Baker Law Office, and any and all individuals and groups associated with the market are not liable for any property damage, loss, or personal injury incurred while at the market.
- 27. Vendors must abide by any and all relevant state and local laws, regulations, and requirements.

These guidelines are subject to revision as needed by the Knox County Farmers' Market Committee. For more information about the Knox County Farmers' Market, health permits or related matters, contact the Farmers' Market Committee or the Knox County Agricultural Extension Office. The Knox County Farmers' Market is sponsored by:

Lend-A-Hand Center Grow Appalachia Gardening Program	Union College
Knox County Health Department	Knox County Agricultural Extension Office
Spread the Health Appalachia	City of Barbourville
Paul Baker Law Office	Barbourville Tourism/Main Street
	Knox County Chamber of Commerce

**KNOX COUNTY FARMERS' MARKET AGREEMENT**

I hereby acknowledge that I have reviewed the Rules and Regulations of the Knox County Farmers' Market and agree to comply with all of the rules set out therein. I acknowledge that violation of any of the rules may result in loss of privileges to participate as a vendor at the Knox County Farmers' Market. In consideration of being permitted to participate in any way in the Knox County Farmers' Market: I, on behalf of myself and anyone claiming interest through me, DO HEARBY INTENTIONALLY, KNOWINGLY, AND VOLUNTARILY RELEASE, WAIVE, DISCHARGE, INDEMNIFY, AND AGREE TO HOLD HARMLESS THE ABOVE ORGANIZATIONS, and all its employees, regents, and volunteers FROM ANY AND ALL CLAIMS, ACTIONS, SUITS, PROCEDURES, COSTS, EXPENSES, DAMAGES, AND LIABILITIES brought as a result of my involvement in the Knox County Farmers' Market, whether such damage, injury, or loss results from NEGLIGENCE or some other cause, and to reimburse them for any such expenses incurred.

This the \_\_\_\_\_ day of \_\_\_\_\_, 2014

VENDOR SIGNATURE \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

Designated individuals who are permitted to operate the booth in the absence of the vendor: *(Choose up to three)*

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