

# PAYMENT PLAN APPLICATION

## Budget Worksheet

### Total Expenses (Do not include personal expenses)

See student budget for expenses.

Tuition & Fees \$ \_\_\_\_\_

Room & Board \$ \_\_\_\_\_

**Total Expenses** \$ \_\_\_\_\_

### Less Credits (Do not include work-study)

Refer to your financial aid award letter.

Scholarships/Grants \$ \_\_\_\_\_

Loans \$ \_\_\_\_\_

**Total Credits** \$ \_\_\_\_\_

## Budget Amount

**Expenses less credits** \$ \_\_\_\_\_

Check one:

\_\_\_\_\_ Fall & Spring 12 month plan Fee \$50

(May to May)

\_\_\_\_\_ Fall only-6 month plan Fee \$50

(June to Nov)

\_\_\_\_\_ Spring only-6 month plan Fee \$50

(Dec to May)

**Divide Budget amount by 6 or 12 months to obtain**

**Monthly budget amount** \$ \_\_\_\_\_

## STUDENT INFORMATION (PLEASE PRINT)

Name \_\_\_\_\_

Social Security # \_\_\_\_\_

## BILLING INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (DAY) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

By signing above I am indicating my agreement to use the Union College monthly plan for this academic year or semester and understand the terms and conditions for this plan. Union College reserves the right to adjust fall or spring payment plan amounts.

## WHAT TO SEND TO UNION COLLEGE?

TOTAL MONTHLY PAYMENT

(Payment Due 10 of each month) \$ \_\_\_\_\_

ENROLLMENT FEE

(\$50 Non-refundable) \$ \_\_\_\_\_

TOTAL OF CHECK

Enclosed \$ \_\_\_\_\_

**Make check payable to :**  
**Union College**

**Mail check and this form to:**  
**Union College**  
**310 College Street Box 3**  
**Barbourville KY 40906**

**Allow 5 days for mailing**

# ENROLLMENT SCHEDULE

## ANNUAL 12-MONTH PLAN

ENROLLED IN MAY = 1 PAYMENTS + \$50 FEE

## FALL 6-MONTH PLAN

BEFORE JUNE 10 = 1 PAYMENTS + \$50 FEE

## SPRING 6-MONTH PLAN

BEFORE DEC 10 = 1 PAYMENTS + \$50 FEE

**Make check payable to :**  
**Union College**

**Mail check and this form to:**  
**Union College**  
**310 College Street Box 3**  
**Barbourville KY 40906**

**Online payment:**  
**<https://my.unionky.edu>**

## Tuition & Fees per Semester 2019-2020

### Graduate Rates

Tuition Graduate Education	\$400.00 per hr
Tuition Graduate Education Online	\$400.00 per hr
Tuition Graduate Psychology	\$400.00 per hr
Tuition Graduate Psychology Online	\$400.00 per hr
Tuition Graduate MBA Online	\$340.00 per hr
Tuition Graduate MSA Online	\$340.00 per hr
Tuition Graduate MHCA Online	\$340.00 per hr
Tuition Graduate MISM Online	\$340.00 per hr
Tuition Graduate Low Residency	\$500 per hr
Telecommunication Fee	\$25.00 per semester

\*Other fees may apply depending on the program for which you are enrolling. Please ask in advance.

Please Enclose First Monthly payment and enrollment fee with this application  
Retain for your records

## UNION COLLEGE PAYMENT PLAN TERMS AND CONDITIONS

Plan enrollment is accomplished by completing, signing, and returning the attached application to the address listed with the 1st payment and enrollment fee prior to the 10th of the month in which your enrollment begins.

**Budget Amount/Payments.** Only tuition & fees, and room & board charges may be used when calculating the contract budget amount on the application. The total budget amount is payable in 12 or 6 equal installments due on the 10th of each month, beginning in May, preceding the academic year in which costs are budgeted. **It is the student's responsibility to know when payments are due and to pay on time even though a monthly payment plan bill may not have been received. In no case will the enrollment period extend past the final due date.**

**Fees and Other Charges.** The Enrollment fee is non-refundable. It must be included with your application for enrollment to begin. A service fee of \$50 will be imposed for any check returned by the bank. All additional fees assessed will be deducted directly from your payment before funds are applied on your student account.

**Failure to Pay.** In the event of failure of a participant to pay any installment within 10 days of the date, you will be notified of your delinquency. If full payment is not made within 10 days of the notice of delinquency, you will be terminated from the plan. **The entire unpaid balance on your student account at Union College is payable in full immediately or will be turned over to a Collection Agency and by signing this application I agree to pay all collection costs.**

**Changes in your Budget.** Changes in your budgeted amount may be made at anytime during the contract period by calling Union College. We will handle refunds of any overpayments through the normal refund procedure.

## LET US MAKE TUITION PAYMENTS INTEREST FREE---WORRY FREE

Let's face it, it isn't easy to pay for education. We can help make it easier through early enrollment. Union College is pleased to offer an interest-free Payment Plan to help students and parents make their education affordable.

This plan permits for payment of tuition, fees, room and board in monthly installments and it is interest free.

Normally, full payment is due the first day of class, but through the plan the cost can be spread over time. The budget amount is determined by calculating total expenses less any funds to be credited to the student invoice.

Union College  
310 College Street  
Barbourville, KY 40906

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Email: [dfaulkn@unionky.edu](mailto:dfaulkn@unionky.edu)  
Fax: 606-546-1219  
Email: [dfaulkn@unionky.edu](mailto:dfaulkn@unionky.edu)

[unionky.edu](http://unionky.edu)

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## GRADUATE

Payment Plan Application 2019-2020

## SERVICED BY:

Union College  
1.800.489.8646  
[www.unionky.edu](http://www.unionky.edu)

An Interest-Free,

Monthly Payment Plan for the Students  
at Union College in Barbourville, Kentucky